

Durham Unified School District

Student Acceptable Use Agreement for Grades 6-12

We are pleased that Durham Unified School District electronic information services are available to district students who qualify as a result of participation in an orientation or training course. The Durham Unified School District strongly believes in the educational value of such electronic services and recognizes the potential of such to support our curriculum and student learning. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. Durham Unified School District will make every effort to protect students and staff from any misuses or abuses as a result of their experiences with an information service. All users must be continuously on guard to avoid inappropriate and illegal interaction with the information service.

Please read this document carefully. We must have your signature and that of your parent or guardian (if you are under 18) before we can provide you with an access account. Your teacher and principal will also approve this access.

Listed below are the provisions of this contract. If you violate these provisions, access to the information service may be denied and you may be subject to legal and/or disciplinary action.

Terms and Conditions

1. **PERSONAL RESPONSIBILITY.** As a representative of this school I will accept personal responsibility for reporting any misuse of the network to my teacher. Misuse can come in many forms, but it is commonly viewed as any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, offensive language, and other issues described below.
2. **ACCEPTABLE USE.** The use of my assigned account must be in support of the educational program and goals of the Durham Unified School District. I am personally responsible for this provision at all times when using the electronic information service.
 - a. Use of other organizations' networks or computing resources must comply with rules appropriate to that network.
 - b. Transmission of any material in violation of any federal, state or local law is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.
 - c. Use of commercial activities by for-profit institutions is not acceptable.
 - d. Use of product for political advertisement is prohibited.
 - e. Use of social networking, auction sites, or sites requiring financial transaction are prohibited.

I am aware that the inappropriate use of electronic information resources can be a violation of local state and federal laws and that I can be prosecuted for violating those laws.

I am aware that I may NOT download any applications, games, shareware, music or programs on to school computers. I realize that many of these programs cause conflicts within the system.

Students are prohibited from sending or receiving personal e-mail using school district computers.

3. **PRIVILEGES.** Use of the information system is a privilege, not a right, and inappropriate use will result in a loss of those privileges. The Durham Unified School District site principals (operating under the aegis of the school board and the district office) will decide what is appropriate action and their decision is final. The administration, staff, or faculty of Durham Unified School District may request that the site administrator deny, revoke, or suspend specific user accounts.
4. **NETWORK ETIQUETTE AND PRIVACY.** I know I am expected to abide by the generally accepted rules of network etiquette. These rules include (but are not limited to) the following:

- a. **BE POLITE.** I will never send, or encourage others to send, abusive messages.
 - b. **USE APPROPRIATE LANGUAGE.** I will remember that I am a representative of our school and district on a non-private system. I may be alone with my computer, but what I say and do can be viewed globally. I will not swear, nor use vulgarities, nor any other inappropriate language.
 - c. **PRIVACY.** For my own privacy and the privacy of others, I will not reveal my home address or personal phone number or the addresses and phone numbers of students, teachers, staff or colleagues.
 - d. **ELECTRONIC MAIL.** Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to the site principal. Illegal activities of any kind are strictly forbidden.
 - e. **DISRUPTIONS.** The network is not to be used in any way that would disrupt use of the network by others.
 - f. **OTHER CONSIDERATIONS:**
 - Be brief. Fewer people will bother to read a long message.
 - Make sure my message is easy to understand, read, and spelling is correct.
 - Use accurate and descriptive titles for my articles. Tell people what is it about before they read it.
 - Get the most appropriate audience for my message, not the widest.
 - Remember that humor and satire are very often misinterpreted.
 - Remember that if I post to multiple groups, specify all groups in a single message.
 - Cite references for any facts I present.
 - Forgive the spelling and grammar errors of others.
 - Keep signatures brief.
 - Post only to groups you know.
5. **SERVICES.** The Durham Unified School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. Durham Unified School District will not be responsible for any damages suffered while on this system(s). These damages include loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or my errors or omissions. Use of any information obtained via the information system(s) is at my own risk. Durham Unified School District specifically disclaims any responsibility for the accuracy of information obtained through this service.
6. **SECURITY.** Security on any computer system is a high priority because there are so many users. The District has the right to restrict or terminate Network and Internet access at any time for any reason. The District further has the right to monitor Network activity in any form that it sees fit to ensure proper use of the Network. If I identify a security problem I will notify the site administrator or teacher at once. I will never demonstrate the problem to other users. I will not use another individual's account without written permission from that person. All use of the system will be under my own account. I understand that any user identified as a security risk will be denied access to the information system.
7. **VANDALISM.** Vandalism is defined as any malicious attempt to harm or destroy equipment, materials or data of another user or any other agencies or networks that are connected to the district system. This includes, but is not limited to the uploading or creation of computer viruses. Any vandalism will result in the loss of my computer privileges, disciplinary action, and/or referral to legal authorities.
8. **UPDATING.** The information services may occasionally require new registration and account information from me to continue the service. I must notify the information system of any changes in my account information.

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REQUIRED SIGNATURE PAGE

STUDENT

I have read pages 1 and 2 of this contract and acknowledge receipt of the complete two page contract. I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user account/access, and appropriate legal action. I also agree to report any misuse of the information system to the Durham Unified School District site administrator in charge of the site in question. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, gossip, **cyber bullying** and other issues described under section 4 above.

Name _____ Student Signature _____ Date ___ / ___ / ___

PARENT OR GUARDIAN

Students under the age of 18 must also have the signature of a parent or guardian who has read this contract.

As the parent or guardian of this student, I have read this contract and understand that it is designed for educational purposes. I understand that it is impossible for Durham Unified School District to restrict access to all controversial materials, and I will not hold the District responsible for materials acquired on the network. I also agree to report any misuse of the information system to a Durham Unified School District site administrator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, gossip, **cyber bullying**, and other issues described under section 4 above. I accept full responsibility for supervision if and when my student's use is not in a school setting. I hereby give my permission to issue an account/access for my student and certify that the information contained on this form is correct.

I hereby (initial one): _____ Grant my permission.
 _____ Withhold my permission.

Name _____ Parent/Guardian Signature _____ Date ___ / ___ / ___

I would like to register my child's electronic device to be able to access wireless internet through the Durham Unified School District's network while on campus. If you have already registered your device with the school you do not need to do it again.

Name of Student	Device Type (tablet, smartphone, etc)	Device MAC/Wi-Fi Address (under settings)

ADMINISTRATOR

I certify that the above named student is in good standing.

Name _____ Signature _____ Date ___ / ___ / ___