

**DURHAM UNIFIED SCHOOL
DISTRICT**

Approved

9420 Putney Drive, Durham, CA 95938

Regular Session Governing Board Meeting Agenda

Wednesday, May 20, 2020

5:00 PM Closed Session ~ 7:00 PM Open Session

Join Zoom Meeting

<https://durhamunified.zoom.us/j/81389462092?pwd=S1N3R3NaSDNTTWNPb0tncTUwU1ZoQT09>

Meeting ID: 813 8946 2092 Password: 2QWMXW

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Due to COVID-19 Precautions

Minutes

The Regular meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room, Wednesday, May 20, 2020 and began at 5:00 pm.

Trustees Present: Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith and Matthew Thorpe.

Staff Members Present: Superintendent Joanne Parsley, Assistant Superintendent to Business and Operations RJ Anderson, District Secretary Tina Blenn, Principals Lora Fox and Robbin Pedrett.

A. CALL TO ORDER

President Alex DuBose called the DUSD Board of Trustees meeting to order at 5:00 pm.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION

1. Conference with Labor Negotiators Agency designated representatives:
Board President, Unrepresented Employee(s): Superintendent
(Government Code 54957.6)
2. Conference with Labor Negotiators Agency designated representatives: Superintendent,
Employee Organizations: Administrative, CTA, CSEA, and Classified Confidential
(Government Code 54957.6)
3. Public Employee Discipline / Dismissal / Release / Complaint
(Government Code 54957)
4. Public Employee Performance Evaluation: Superintendent
(Government Code 54957)
5. Public employee appointment/employment, (Government Code section 54957)

D. RETURN TO OPEN SESSION

Board President Alex DuBose reconvened Open Session at 7:10 p.m.

E. PLEDGE OF ALLEGIANCE

Clerk of the Board Ed McLaughlin led the Pledge of Allegiance.

F. REPORT OF ACTION TAKEN IN CLOSED SESSION: No action taken during closed session.

G. ADJUSTMENTS TO ORDER OF AGENDA: There were no adjustments to the agenda.

H. ITEMS FROM THE PUBLIC:

Eva-Lis Southam of the DHS graduation committee gave an update.

Karla Rigsbee gave accolades to RJ Anderson for his service to the district as Assistant Superintendent to Business and Operations.

I. DISTRICT REPORTS:

Principals Reports:

Lisa Atlas, Durham Elementary:

Our weekly communication with parents continues to go well. Teachers meet via google classroom or zoom on a weekly basis with individuals or small groups, as well as the whole class, providing students a short social time to see friends. We continue to offer weekly times for work pick up. Thank you to all Durham staff that work hard to plan lessons, work with families, and ensure our students have lunches and packets delivered.

Enrollment: 484

Lora Fox, Durham Intermediate:

Teachers understand that it is important to keep our students engaged and persevering. They are delivering curriculum via google classroom and creating packets for students with no or poor computer / internet access. A big shout out to staff for continuing to be diligent and making the best of this situation. Thank you Elaine for working to make promotion as great as it can be!!

Enrollment: 250

Robbin Pedrett, Durham High:

Durham High School staff continues to work on course work, grading and the master schedule for next year. Grading will be a combination of pass/fail and grades based on student/parent decision. We have sent paperwork out and blackboard connect regularly. The master schedule will be completed as soon as our decisions on staffing and the budget are more stable. Our hiring has stalled as we wait for a final verdict on the budget. We have had some CIF "virtual" meetings and athletics is as questionable as school. We will work to keep you up to date on progress there.

FFA is completing their year virtually with state convention and Kayla and her students are putting together virtual communications as well for year-end recognitions. The Silver Dollar animals will be loaded and moved out on May 23. As of this printing we have no information on the Gridley Fair. Our greenhouses are **both done** thanks to the efforts and energies of Pat Orr and Lyman Hagen. Students wanted to recognize the contribution from Ed McLaughlin for the benches in the greenhouse and also the work on the electrical from Matt Thorpe. We had plants to sell this spring but could not get them to market. Great year overall for our agriculture program although the COVID 19 virus kept us from fund raising as much as we would have liked.

Graduation is pending the State and Butte County Health Department requirements. We will keep you posted as soon as more information is available.

Enrollment: 309

Director of Special Education Report:

IEP meetings are being held via Zoom online platform with parent permission and have been running well. The remainder of the school year's meetings will be held via Zoom, phone or other means as requested by parent.

At this time student assessment has been postponed until schools have reopened as there is not a way to complete assessments with fidelity and legal defensibility on a virtual platform. We are able to offer some rating scales to IEP team members as part of the assessment process. Next school year will be extremely busy as we must address all assessments that we are not able to complete now and the new ones that will be required in the 2020-2021 school year.

Carmina Vital, School Psychologist is collaborating with psychologists all over the country and even Canada to brainstorm the best ways possible to serve students, families and communities in the stressful

time. She is also attending professional development and seeking out information to ensure that we continue to provide students with legally defensible services while following best practices.

In order to support the mental health and academic achievement of our students, a team of DUSD employees has been diligently working on providing resources and psychoeducation to DUSD families and staff members. The team includes Amy Jensen, school counselor; Carmina Vital, school psychologist; and the DHS MTSS team that is made up of several DHS teachers and DUSD administration. The following is a list of services that we are continuing to provide:

- Care Solace. Care Solace is a database with a wealth of counseling resources that families have immediate access to. DUSD, along with BCOE and other Butte Schools, are contracting with Care Solace. BCOE has purchased a 3-month trial and will be offering services at no cost for all Butte County LEAs. The purpose of Care Solace is to provide concierge services to DUSD families and staff members. The concierge services ensure that families are connected with counselors based on their mental health needs. The link provided here gives detailed data on the utilization of Care Solace. The data is broken down in multiple formats. The DUSD community seeks support in the following areas: anxiety, depression, suicidal ideation, trauma and stress, and many other areas. Please click on the link for more detailed information.

https://caresolace.com/site/durhamfamilies/reports/utilization?auth=eyJpZCI6MjAzLCJzYWx0IjoiZWU1YzAxYTAtMjA1Zi00MjU2LTlmOTQtMmVmNWRmZTU5ZGVkIn0:1jUf6e:B_ud9ILbuRBFhjohTYIlgYRNTQ0

- Newsletters. We have been working on providing DUSD families with psychoeducation in the areas of suicide prevention and resilience. The purpose of the newsletters is to provide families with information on current mental health information and tips on ways to support their families. The newsletters also provide resource links and contact information for referrals and questions. Next week, we will send out a newsletter on anxiety and will end the school year with a newsletter of self-care.

- Butte County Behavioral Health (BCBH). DUSD staff is provided with updated information regarding BCBH services available to students and families. The staff has been provided with tools to assist them in determining when a student may benefit from a BCBH referral. The DUSD staff is also reminded of who they can contact to begin the BCBH referral process.

- Warm Line. A warm-line is a number that students in need of support can call and learn about available mental health resources. Amy Jensen developed a warm line for all DUSD. The number is a direct line to her.

- DIS resource website. Amy Jensen developed a resource website where parents/guardians can read up to date information about school announcements, covid-19, google classroom needs, and mental health resources. The website is posted on the DHS and DIS school website:

<https://sites.google.com/view/dis-resources/home>

- Google classroom. All DIS students have been added to a counseling and resource google classroom. In this classroom, students have access to mindful practices, gratitude, wellness practices, among other things. Amy invited students to a zoom meet and about 20 students joined.

- Calls. All 8th grade students received a check-in. Carmina and Alex reached out to the Spanish speaking families.

- Continuous check-ins: Both Carmina and Amy have been in contact with students who request support. Check-ins include virtual group meetings, virtual 1:1 meetings and texting via a google phone number. These check-ins have been successful. Texting has been beneficial to the students who feel anxious about meeting with someone via video or phone calls.

Assistant Superintendent to Business and Operations, RJ Anderson:

Update on May Budget revise – minus 7.92% to the budget

Cash deferrals

Cuts to CTEIG funding

Bond Report (available at the District Office)

Announced his resignation effective June 30, 2020.

Interim Superintendent, Joanne Parsley:

- Retirement Celebration for staff: June 17th Board Meeting.
- Parent Survey regarding online education.
- Possibility of July 6th Special Board Budget Meeting.

Board of Trustees:

Trustee Horn: We are all concerned regarding graduation and working to provide the best possible.

Trustee Thorpe: Thank you to all staff regarding graduation. Going to miss RJ. Asked to add a Discussion/Action item for June 17th Board Meeting regarding surplus from the Auto Shop.

Trustee McLaughlin: Ditto from the previous Board members, wishes RJ wasn't leaving. Suggested to organize an Advisory Committee of financial and administrative members who would be key components to the stability of the District Office, who would meet a couple of times a year.

Trustee Smith: Durham, all schools, were dealt a tough hand this year. Our principals have done an amazing job. Joanne Parsley will be missed. RJ has done a great job, thank you for honesty and integrity.

President DuBose: It is a tall order to cut \$880,000 out of an already tight budget. Everyone will need to be a player in this to help bridge the gap – both unions. Everything is on the table. Hoping it's all temporary and can get back to normal. We have to be fiscally responsible.

Superintendent Parsley: John Bohannon coming on board is such a good thing for Durham! He has vast experience and will do a fantastic job.

- J. CONSENT AGENDA:** Due to COVID-19 and the uncertainty of the budget, Item #5 Fall Coaches was pulled from the Consent Agenda. The Consent Agenda was then approved.

Moved: Ed McLaughlin Second: Matthew Thorpe Vote: 5-0

INFORMATION ITEMS:

1. Recognition of Nick Wilson:
During the fall semester, all seniors at Williams College, in Maryland, were invited to submit nominations for prizes of excellence in secondary school teaching. Thanks to a fund established through the estate of George Olmsted, Fr., a 1924 graduate, these prizes are awarded at the end of each school year at Commencement ceremonies at Williams. In addition, the schools where the selected teachers are employed receive recognition as well. Gaia Seinfeld DeNisi '20 nominated Nick Wilson, of Durham High School. She is a former student of Mr. Wilson's from Northcoast Preparatory Academy. Congratulations Mr. Wilson
2. LCAP update. LCAP is now due January 2021. It will be presented to community and staff after re-organization. DUSD has used the same information and changed goals so that they are grouped into categories. Principal Atlas has been tremendous help with this organization. These goals will be brought back for the June 17th Board meeting. It will be important to embed these goals into all school sites and get connected throughout the District, everyone is working toward capturing it together. By having LCAP listed, everyone can see what the item is; what it is specified for and how it is paid for. Seeing funding or lack of it will be important information for all the District/community to see.
3. Bond Project Update: Julie Kessel and Maria Campos of A-Line Construction Management, reported they are focused on roofing, which does not require DSA approval, then moving to other projects.

ACTION ITEMS:

1. **Action:** Discussion/Approval of Eagle Scout Ryan Doyle's flag pole project.

Moved: Lance Smith Second: Kathy Horn Vote: 5-0

2. **Action:** Discussion/Approval of the first reading of Durham Unified Board Policy December 2019 updates. BP 5141.21 Administering Medication and Monitoring Health Conditions was approved with the adoption of option #2.

Moved: Lance Smith Second: Kathy Horn Vote: 5-0

3. **Action:** Discussion/Approval of first reading of Durham Unified Board Policy March 2020 updates.

Moved: Matt Thorpe Second: Ed McLaughlin Vote: 5-0

4. **Action:** Discussion/Approval of Resolution #20-07 Resolution to reduce Classified hours due to lack of work and/or lack of funds.

Moved: Kathy Horn Second: Lance Smith Vote: 5-0

5. **Action:** Discussion/Approval of the use of ASB account funds of the Class of 2020 to be used through August 14, 2020.

Moved: Kathy Second: Lance Smith Vote: 5-0

(Discussion/Action items 6-9, which relate to Bond projects, were approved with a blanket motion by Kathy Horn and Second by Ed McLaughlin. The vote: 5-0)

6. **Action:** Discussion/Approval of Replacement of Mechanical Screens and Re-Roofing.

7. **Action:** Discussion/Approval of Phase 1 Master Plan Bond Project – This is a pre-approval requested for DHS heating, ventilation & air conditioning (HAVC) & roof replacement on bldgs..100, 200, 400, 500, & CTE and DIS HVAC & roof replacement on rooms 4-8 and GYM/DIGS project.

8. **Action:** Discussion/Approval of the Adoption of Resolution #20-08 California Uniform Public Construction Cost Accounting Procures and Informal Bidding Ordinance.

9. **Action:** Discussion/Approval of the Notice of Exemption of the California Environmental Quality Act in regards to Durham High School and Intermediate School HAVC & Roof Replacement Project.

10. **Action:** Discussion/Approval to Adopt the Declaration of Need for fully qualified educators for the 2020-2021 school year.

Moved: Ed McLaughlin Second: Kathy Horn Vote: 5-0

11. **Action:** Discussion/Approval to Adopt the Annual Statement of Need for 30-day and Designated Subjects Career Technical Education 30-day substitute teaching permits for the 2020-2021 school year.

Moved: Kathy Horn Second: Lance Smith Vote: 5-0

M. ITEMS FROM THE BOARD OF TRUSTEES:

- Trustee Horn: Encourages parents and community to hang on during the COVID-19 unknowns.
- Trustee Thorpe: Thanks to the community for all your support and understanding during this time. Joanne Parsley has been great throughout all of this. RJ will be missed by us, the principals and staff.
- Trustee McLaughlin: Thanks Eric for getting the clean-up done, setting priorities and keeping the campus clean.
- Trustee Smith: He echoed to the community the appreciation of support and noted that all the Board, like the community, wants to get back to work. The Durham staff is absolutely wonderful.

N. NEXT BOARD MEETING DATE: June 17, 2020

O. ADJOURNMENT:

President Alex DuBose adjourned the meeting of the DUSD Board of Trustees at 8:40 p.m.

**Agenda item documents are available for public inspection during regular business hours at the District Office.*

***Handout will be provided at the board meeting.*

If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.