

Durham Unified School District  
**Regular and Annual Organizational Meeting** of the Board of Trustees  
Wednesday, December 19, 2018

**Approved**

**6:00 p.m. ORGANIZATIONAL MEETING**

**CLOSED SESSION IMMEDIATELY FOLLOWING  
(RETURN TO OPEN SESSION AT 7:00 P.M.)**

District Boardroom  
9420 Putney Drive, Durham, Ca 95938

*Minutes*

The Annual Organizational / Regular meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room, Wednesday, December 19, 2018 and began at 6:00 pm.

Trustees Present: Alex DuBose, Kathy Horn, Ed McLaughlin, Lance Smith & Todd Southam  
Trustees Absent: None  
Staff Members Present: Superintendent Lloyd Webb, Business Manager Ron Sherrod, District Secretary Tina Blenn, Principal Shirley Williams, Principal Lora Fox and Principal Robbin Pedrett  
Staff Members Absent: Marilyn Bertolucci, Special Education Director and Eric Kolstad, MOT Manager. Both were excused.

**A. CALL TO ORDER**

President Todd Southam called the DUSD Board of Trustees meeting to order at 6:02 pm.

**B. PLEDGE OF ALLEGIANCE**

Trustee Elect Matthew Thorpe led the Pledge of Allegiance.

**C. ANNUAL ORGANIZATION OF GOVERNING BOARD**

1. Oath of Office was given to Lance Smith and Matthew Thorpe.
2. Election of Board Officers:

The election of Board President by a motion from Trustee Alex DuBose and second by Trustee Kathy Horn to nominate Lance Smith for Board President. Vote: 5-0

The election of Board Clerk by a motion from Trustee Horn and second by Trustee DuBose to nominate Ed McLaughlin for Board Clerk. Vote: 5-0

President Lance Smith made the motion to appoint Superintendent Lloyd Webb as Secretary to the Board. Ed McLaughlin second the motion. Vote: 5-0

3. Establishment of 2018 Regular Board Meeting Dates, Times, and Location:

3<sup>rd</sup> Wednesday of the Month beginning at 6pm held at the Durham Unified Board Room.

Motion: Trustee DuBose Second: Trustee Horn Vote: 5-0

**D. MOVE TO CLOSED SESSION 6:10 pm**

**E. CLOSED SESSION**

1. Conference with Labor Negotiators Agency designated representatives:

Board President, Unrepresented Employee(s): Superintendent  
(Government Code 54957.6)

2. Conference with Labor Negotiators Agency designated representatives: Superintendent Lloyd Webb  
Employee Organizations: Administrative, CTA, CSEA, and Classified Confidential  
(Government Code 54957.6)
3. Public Employee Discipline / Dismissal / Release / Complaint  
(Government Code 54957)
4. Public Employee Performance Evaluation: Superintendent  
(Government Code 54957)
5. Public Employee Appointment/Employment: Superintendent  
(Government Code 54957)
6. Student Expulsion: (1-Student #2017-1) Pursuant to Education Code section 35146. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information

#### **F. RETURN TO OPEN SESSION**

President Smith reconvened Open Session at 7:42 pm.

Presentation of Appreciation was made to Todd Southam for his years of service to the Durham Board of Trustees as well as the Durham Unified School District. A Fleet Irvine photograph was presented to him.

#### **G. REPORT OF ACTION TAKEN IN CLOSED SESSION**

No action was taken in closed session.

#### **H. ITEMS FROM THE PUBLIC:**

Durham FFA Report: Boots and Bow Ties will be March 15<sup>th</sup> at the Masonic Lodge in Chico. FFA members have attended Northern Exposure Jackpot as well as Fitting Camp.

Harry Lindahl, Community Member: I would like to see an additional crossing guard added at the corner of Goodspeed and Durham Dayton Hwy. There is an increase in traffic and a number of children cross there.

#### **I. DISTRICT REPORTS**

- **DUTA Vice President, Megan Farley**  
All the Durham staff are excited to host Paradise. Teachers and staff from all sites came to Elementary School to help prepare for Ponderosa students and teachers.
- **Superintendent, Lloyd Webb**  
Re: Durham and our placement on the Dashboard Differential Measurements- We are no longer in need of assistance!  
Welcome Ponderosa: Hats off to Shirley Williams and her staff. They have been nothing but exemplary. Over 500 backpacks have come to our District in support of the CampFire. Support from all over the state including Visalia Unified School District and Live Oak School District, Morgan Hill. Durham is truly an exceptional community.
- **Assistant Superintendent of Business and Operations, Ron Sherrod**  
CBO Sherrod reported that he would give an in depth report regarding financials later during the Action Agenda.

- Principal Shirley Williams, Durham Elementary School – Merry Christmas to all!**  
 Christmas Boutique hosted by PTS was a great success. The students shop for their family and wrap their gifts. The Annual Gingerbread Man is on the Loose! The TK and Kinders will be on the search throughout the Elementary on Thursday December 20. The invasion of Elves on the Shelves is also in full swing.  
 Kindergarten Registration will be on January 18, 2019.  
 New T-Shirts: Thank you Ida Noey! The tiger paw print heart t-shirts will soon be available for purchase.  
 Father Daughter Sweet Heart Dance is coming up!  
 Enrollment: 509
- Principal Lora Fox, Durham Intermediate School**  
 At staff meetings and collaboration days we have addressed concerns of returning to school after the Camp Fire. A student round table is scheduled for January 14<sup>th</sup>.  
 Basketball is in full swing at the Intermediate School. 7<sup>th</sup> grade girls won the Maywood Basketball Tournament. The Rene’ Brandol Panther Basketball Tournament is January 24-26.  
 The Band Concert was great! Congratulations to Matt Plummer and all the band students.  
 Student Council Reindeer Games will be Friday December 21 from 12:00 to 12:30.  
 Report cards go out January 11<sup>th</sup>.  
 Positive Behavior Interventions and Supports (PBIS) Training – Postponed til after the new year.  
 Enrollment: 257
- Principal Robbin Pedrett, Durham High School**  
 Staff meetings will be focused on WASC throughout December and January. We no longer lack data; with MAP, SBAC, Attendance, Discipline, Healthy Kids Survey, and our MTSS information to name a few. We have administered a student interest inventory regarding current courses and their career and vocational interests. We will begin to build a master schedule for next year, using this information. We hope to incorporate interventions, advanced placement classes and CTE courses with our accreditation team that includes all stakeholders. The goal is to end up with a clear plan and a method to monitor our plan on a regular basis reporting to our stakeholders.  
 Athletics: Football had a great season; ending as the runner up for the section title.  
 Basketball is off to a good start. Wrestling has an 8 member girls team this year.  
 Band: The Annual Christmas concert held Monday, December 17th was wonderful and followed by a concert for the elementary school on Tuesday morning. Well done, Matt Plummer.  
 FFA: Floriculture class has completed their bouquets for Christmas. Great work!!  
 Shout Outs: The work of the District during and after the Camp Fire is nothing short of phenomenal! Carmina Vital and the counseling staff assured all student and staff of emotional support which still continues today. Eric, Robert, Debbie, Amy Hilquist and Kathy Horn put in many hours during the days and weeks of the Camp Fire as did the District Office. Thanks to all and what a pleasure it is to work for a district that demonstrates their compassion for others.  
 Enrollment: 312

## J. CONSENT AGENDA

The Consent Agenda was approved with the correction of Item # 9 2018-2019 Coaches: name correction, Todd Denny.

Moved: Trustee DuBose      Second: Trustee Horn      Vote: 5-0      Abstained:      Absent

**K. DISCUSSION ITEMS:**

1. Jamee Mendonca brought Durham High School curriculum, scheduling and counseling issues before the Board. The support for Agriculture curriculum by staff in an Agriculture based community should be important, noted Jamee Mendonca. Ag Advisory Committee will meet January 17th at 4pm in Mrs. Hoffeld's classroom. They will be discussing CTE pathways.
2. Board Policies were reviewed and will be considered as Action Item #2. A vote was called in regards to BP 5144.1 Suspension and Expulsion/Due Process. The Board voted 4-1 to accept option #1. (refer to page # 46). The declining vote was by Trustee Horn.

**L. ACTION ITEMS:**

1. **Action:** Adoption of 2018 Board Meeting Calendar  
The Durham Board of Trustees will meet on the 3<sup>rd</sup> Wednesday of the month, convening at 6pm in the Durham Unified School District Board room.  
  
Moved: Trustee DuBose    Second: Trustee Thorpe    Vote: 5-0    Abstained:    Absent:
2. **Action:** First Reading/Adoption of Board Policies.  
The Board adopted the Board Policy Updates as written with the direction to choose Option 1 for BP 5144.1.  
  
Moved: Trustee McLaughlin    Second: Trustee Horn    Vote: 5-0    Abstained:    Absent:
3. **Action:** Adoption of the 2018-2019 Durham Unified Teachers Association Bargaining Agreement corrections.  
  
Moved: Trustee DuBose    Second: Trustee McLaughlin    Vote: 5-0    Abstained:    Absent:
4. **Action:** Approval of Selection of Independent Auditor for 2018-2019 through 2020-2021.  
  
Moved: Trustee DuBose    Second: Trustee Horn    Vote: 5-0    Abstained:    Absent:
5. **Action:** Adoption of First Interim Budget 2018-2019  
  
Moved: Trustee DuBose    Second: Trustee Horn    Vote: 5-0    Abstained:    Absent:
6. **Action:** Adoption of Resolution # 19-06 Durham Unified School District declaring an emergency under Public Contract Code Section 22035 and 22050.  
  
Moved: Trustee Horn    Second: Trustee DuBose    Vote: 5-0    Abstained:    Absent:
7. **Action:** Adoption of Resolution #19-07 regarding Accounting of Development Fees for 2017-2018 Fiscal Year in the Capital Facilities (Developer Fee) Fund. *Government code sections 66001 (d) and 66006 (b) require the District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year. This Resolution makes various findings and takes action regarding the Fund as required by the above Government codes.*  
  
Moved: Trustee Horn    Second: Trustee DuBose    Vote: 5-0    Abstained:    Absent:

## **M. ITEMS FROM THE BOARD OF TRUSTEES:**

Trustee Horn: Requests a Math program review and the review of the wheel schedule at the Intermediate School.

Trustee Thorpe: I have a list. The website needs to be cleaned up, coaches need a job description, we need to walk through all sports fields and insure safety at all loading zones at school sites.

Trustee McLaughlin: We need to follow through on what we start. We need to remove all the auto shop materials and get the ingress and outgoing driveway completed at the end of the DHS shop. This driveway would help with the traffic and allow another access to the school.

Trustee DuBose: Happy Holidays!

President Smith: Happy to have Matt on the Board. We will miss Todd. The Band concert was wonderful. We need to pursue a theater here at Durham for the students of the Arts. Not every child is an athlete. We as a community can raise the funds for a spectacular football stadium, we can do the same for a theater at Durham. Happy Holidays!

## **N. RETURN TO CLOSED SESSION**

No return to closed session

## **O. NEXT BOARD MEETING DATE: January 16th, 2019**

## **P. ADJOURNMENT**

President Smith adjourned the meeting of the DUSD Board of Trustees at 9:30 pm.

### Notes:

*\*Agenda item documents are available for public inspection during regular business hours at the District Office.*

*\*\*Handout will be provided at the board meeting.*

*If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.*