



DURHAM UNIFIED SCHOOL DISTRICT



9420 Putney Drive, Durham, CA 95938

SPECIAL Session Governing Board Meeting Agenda **DIFFERENT DAY, Thursday, June 28, 2018**

5:45 PM Open Session

A. CALL TO ORDER

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION

1. Conference with Labor Negotiators Agency designated representatives: Board President Todd Southam, Unrepresented Employee(s): Superintendent (Government Code 54957.6)
2. Conference with Labor Negotiators Agency designated representatives: Superintendent Lloyd Webb
Employee Organizations: Administrative, CTA, CSEA, and Classified Confidential (Government Code 54957.6)
3. Public Employee Discipline / Dismissal / Release / Complaint (Government Code 54957)
4. Public Employee Performance Evaluation: Superintendent (Government Code 54957)

D. RETURN TO OPEN SESSION:

E. PLEDGE OF ALLEGIANCE:

F. REPORT OF ACTION TAKEN IN CLOSED SESSION:

G. ADJUSTMENTS TO ORDER OF AGENDA:

H. ITEMS FROM THE PUBLIC

The law allows the public to address the governing board on any school district matter, whether or not it is on the agenda, but the law prohibits action or discussion by the Board on non-agenda items. *A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.* (BB 9323)

“Questions or concerns expressed may be referred to the Superintendent, Lloyd Webb, for a response or resolution. Those persons wishing to contact the Superintendent may do so by phone at (530) 895-4675 or by email at lwebb@durhamunified.org”

- I. DISCUSSION/ACTION ITEM:** Consideration/Approval of the Agriculture Career Technical Education Incentive Grant 2018-2019 Application and Waiver Request.

Page:

1-15

Moved: ____ Second: _____ Vote: Aye: ____ Nay: ____ Absent: __ Abstain: __

- J. ITEMS FROM THE BOARD**

- K. RETURN TO CLOSED SESSION – If Needed**

- L. CLOSED SESSION - If Needed**

- M. RETURN TO OPEN SESSION**

- N. REPORT OF ACTION TAKEN IN CLOSED SESSION**

- O. NEXT BOARD MEETING DATE: June 28, 2018 Different Day - Thursday**

- P. ADJOURNMENT** Adjournment Time: _____

*Notes: *Agenda item documents are available for public inspection during regular business hours at the District Office.
Handout will be provided at the board meeting. If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.

California Department of Education
AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
2018-19 APPLICATION FOR FUNDING
(Due Date: To be received in Regional Supervisor's Office by June 30, 2018)

Durham High School

Durham Joint Unified School District

School Site

District

Please include the following items with your application:

- Eligibility Determination Sheet
- Variance Request Form (if applicable)
- Quality Criterion 12 Form (if applicable)
- Award Estimator and Budget Sheet
- List of Agriculture Teachers

Certification: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.



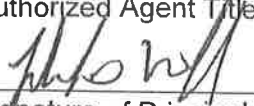
Signature of Authorized Agent

Superintendent

Authorized Agent Title



Signature of Agriculture Teacher
Responsible for the Program



Signature of Principal

Contact Phone Number: (530) 895-4675

Date of Local Agency Board Approval: 06/28/18

Eligibility Determination Sheet

IN ORDER TO APPLY FOR FUNDING, YOU MUST MEET ALL THE QUALITY CRITERIA LISTED BELOW.

Please check each Quality Criteria you meet:

- 1. Curriculum and Instruction
- 2. Leadership and Citizenship Development
- 3. Practical Application of Occupational Skills
- 4. Qualified and Competent Personnel
- 5. Facilities, Equipment, and Materials
- 6. Community, Business, and Industry Involvement
- 7. Career Guidance
- 8. Program Promotion
- 9. Program Accountability and Planning

IF YOU CHECKED ALL THE REQUIRED QUALITY CRITERIA, PLEASE CONTINUE TO THE NEXT PAGE OF YOUR APPLICATION.

If you **do not** meet one or more of the criteria listed above, you may submit a Variance Request Form for each unmet criterion.

A variance is a proposed plan to bring your program into compliance with all the quality criteria listed above, prior to the following year's application.

All variances must be approved with this application in order to be eligible for funding. Non-compliance with the terms of the approved variance will result in a loss of funds.

Will you be including a formal Variance Request Form for each unmet criterion?

Yes No

IF YOU ARE REQUESTING ONE OR MORE VARIANCES, PLEASE COMPLETE A VARIANCE REQUEST FORM FOR EACH AND CONTINUE TO THE NEXT PAGE OF YOUR APPLICATION.

IF YOU DO NOT MEET ALL REQUIRED QUALITY CRITERIA LISTED ABOVE, AND YOU ARE NOT SUBMITTING A VARIANCE REQUEST FORM

STOP

YOU ARE NOT ELIGIBLE TO APPLY FOR FUNDING THROUGH THE AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT.

California Department of Education
AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
2018-19 APPLICATION FOR FUNDING
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VARIANCE REQUEST FORM

PLEASE NOTE: EACH CRITERION FOR WHICH A VARIANCE IS REQUESTED MUST BE COMPLETED ON A SEPARATE FORM

Variance Request for Funding Year: \$ 7,500.00

Durham High School
School Site

Durham Joint Unified School District
District

- Standard and criterion for which variance is requested:
Standard Number: 12
Criterion Number:
- Reasons why the criterion is not being met at this time (use additional pages if needed):
The previous agriculture teacher did not require students to keep records or have SAE/FFA as part of the graded portion. Thus, the chapter has not meet criterion 12C, 5% of membership has received their State FFA Degree.
- Steps to be taken in order to meet this criterion (use additional pages if needed):
All students in agriculture classes will be required to have a approved SAE project and keep regular AET records. This will be a graded component to all agriculture classes. Also, all students that have completed two years or more of agriculture classes will be required to apply for their State FFA Degree.

Amber Hoffeld
Name of Agriculture Teacher
Responsible for the Program

Amber Hoffeld
Signature of Agriculture
Teacher Responsible for the Program

Lloyd Webb (Superintendent)
Name of Principal

Lloyd Webb
Signature of Principal

Hugh Mooney
Name of Regional Supervisor

Hugh Mooney
Signature of Regional Supervisor

QUALITY CRITERION 12 FORM

Agricultural programs meeting all of the required Quality Criteria (Criteria 1 – 9) may qualify for an additional \$7,500 by also meeting Criterion 12.

Please check each qualifying condition you meet, below.

This form, along with the appropriate verification, must be submitted with the Agricultural Career Technical Education Incentive Grant Application by the application deadline.

Number of Students on Previous Year's R-2 Report: 123

12A: Leadership and Citizenship Development

19 Number of activities on the approved FFA Activity list in which the local chapter participated (Must participate in at least 80 percent of the activities)

12B: Practical Application of Occupational Skills

4 Number of students who received the State FFA Degree (Must be at least 5 percent of the R2 number)

12C: Qualified and Professional Activities

1 Number of teachers who attended a minimum of five professional in-service activities (Must attach approved In-service Activities Verification Page)

12D: Community, Business, and Industry Involvement

2 Number of meetings held by the local Agriculture Advisory Committee (Must be at least three, with minutes attached)

Name of Agriculture Advisory Committee Chair: Todd Southam

Phone Number of Agriculture Advisory Committee Chair: (530) 330-3120

12E: Retention

15 Number of students from the 2014 freshman cohort who completed 3 or 4 years of Agriculture Education courses must be at least 30% of the 2014 freshman cohort

12F: Graduate Follow-Up

15 Number of program completers graduating last year

17 Number of those who graduated who are employed in agriculture, in the military, or continuing their education (must be at least 75 percent of the program completers). Attach graduate follow-up report

California Department of Education
 AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
 2018–19 APPLICATION FOR FUNDING
 (Due Date: To be received in Regional Supervisor's Office by June 30, 2018)

Award Estimator

DATES OF PROJECT DURATION: JULY 1, 2018 TO JUNE 30, 2019

Applicant Information (please fill in the underlined fields)

Number of Different Agriculture Teachers at Site 1
 (Please attach a separate list of Agriculture teachers' names):
 Total Number of Students from the prior fiscal year R-2 Report: 123
 Number of teachers meeting Criterion 10 (see instructions for more information): 1
 Number of teachers meeting Criterion 11a (see instructions for more information): 1
 Number of teachers meeting Criterion 11b (see instructions for more information): 1
 Do you meet all criteria on the attached Quality Criterion 12 Form (Y/N)? N

Award Calculations

Part 1: Based on your number of agriculture teachers at the site:
 (Please attach a separate list of Agriculture teachers' names): \$ 4,000.00
 Part 2: Based on \$8.00 per member listed on the R-2 Report: \$ 984.00
 Part 3a: Based on number of teachers meeting Criterion 10: \$ 2,000.00
 Part 3b: Based on number of teachers meeting Criterion 11a: \$ 2,000.00
 Part 3c: Based on number of teachers meeting Criterion 11b: \$ 2,000.00
 Part 4: Based on meeting all criteria on the Quality Criterion 12 Form: \$ 0.00
Total Estimated Award: \$ 10,984.00

California Department of Education
 AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
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Budget Sheet

Incentive grant awards must be matched for each Account Number below (4000, 5000, and 6000). Account Number 4000 requires only the subtotal be matched, but Account Numbers 5000 and 6000 must be matched by line item. A waiver of matching must be approved for any instances where matching funds do not meet or exceed Incentive Grant funds.

Amount left to Allocate: \$ 0.00

4000: Books & Supplies

Items	Description of Items of Funds Being Used	Incentive Grant Funds	Matching Funds
1.	Supplies	\$ 1,500.00	
	Subtotal for 4000	\$ 1,500.00	\$ 0.00

5000 Services and Operating Expenses, including services of consultants, staff travel, conferences, rentals, leases, repairs, and bus transportation

Items	Description of Items of Funds Being Used	Incentive Grant Funds	Matching Funds
1.	Travel and Conference Expenses	\$ 4,000.00	
2.	Transportatin Expenses	\$ 2,000.00	
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
	Subtotal for 5000	\$ 6,000.00	\$ 0.00

6000 Capital Outlay, including sites, buildings, improvement of buildings, and equipment

Items	Description of Items of Funds Being Used	Incentive Grant Funds	Matching Funds
1.	Building/Site improvement	\$ 3,484.00	
2.			
3.			
4.			
5.			
	Subtotal for 6000	\$ 3,484.00	\$ 0.00

Total Allocated Funds: \$ 10,984.00 \$ 0.00

INCENTIVE GRANT IN-SERVICE ACTIVITIES DOCUMENTATION

CRITERIA 4.B

School Year

2017/18

School

Durham High School

Based on the previous year's record, every agriculture teacher, teaching at least ½ time agriculture, attends a minimum of four of the following professional development activities:

Qualified and Competent Personnel

ACTIVITIES	TEACHERS NAMES			
Fall Region Meeting	Wilkinson			
Region In-service Day	Wilkinson			
Spring Region Meeting	Wilkinson			
Section In-service*	Wilkinson			
Section In-service*	Wilkinson			
Section In-service*	Wilkinson			
Section In-service*	Wilkinson			
Summer Conference	Wilkinson			
University AgEd Skills Week				
Professional Development**	Wilkinson			

* Four Section In-service Meetings equals one Professional Development Activity

** Can utilize a *maximum* of two other "Agriculturally Related" Professional Development activities than those listed above. Explain the Professional Development:

1 Livestock Industry Pannel FT. Worth Stock Show

2 Oklahoma State University Livestock Judging Camp

3 _____

4 _____

5 _____

ANNUAL FFA CHAPTER ACTIVITIES CHECK SHEET

Year 2017/18

School Durham High School

Must meet at least 12 areas

ACTIVITY	NUMBER OF PARTICIPANTS
Attended the following:	
Greenhand Conference	14
Made For Excellence Conference	7
Advanced Leadership Academy	4
Chapter Officer Leadership Conference	10
Spring Region Meeting	4
State Leadership Conference	35
National Convention	
Submitted the following:	
State Degree Application	4
American Degree Application	
Proficiency Award Application - Section	
Chapter Award Application - State	
Scholarship Application - State	2
Participated in the following:	
Opening and Closing Contest - Section	28
Best Informed Greenhand Contest - Section	
Co-Op Marketing Quiz - Section	
Creed Recitation - Section	3
Extemporaneous Speaking - Section	1
Job Interview - Section	1
Impromptu Speaking - Section	2
Prepared Speaking - Section	
Parliamentary Procedure - Section	
County/District Fair/Show	70
Career Development Teams (other than those identified above)	
1 Livestock Judging	6
2 Vegetable Crop Judging	6
3 Horse Judging	4
Other Activity Above the Chapter Level (Leadership Events/Additional CDE Teams)	
1 Poultry Judging	4
2 Farm Power	5
3	
4	
5	
TOTAL AREAS MET	19

Welcome, Amber Hofffeld



CALIFORNIA AGRICULTURAL EDUCATION

EXPLORE
Agricultural Education

PARTICIPATE
Students & Members

TEACH
Teachers & Advisors

SUPPORT
Alumni & Parents

GIVE
Sponsors & Donors

California Ag Ed Online

Dashboard

Post Graduate Follow-Up

- Home
- Account Settings
- Account Balance
State Balance: \$0.00
Region Balance: \$500.00
- Student Roster
[Set Student Access Code](#)
- FFA Membership
- Post Graduate Data
- Event Registration
- Livestock Insurance
- State Ag Ed Data Reports
- State Course Summary
- Application Center

Students by Graduation Year (17 Students) 2018

Only students with 3 or more years in Ag Ed will be shown in this list.

NAME	FFA ID	GRAD YEAR	YEARS IN AG	GRAD STATUS
Aschenbrener, Lauren	601369758	2018	4	Four Year College - Non-Ag Major
Britten, Blaire	601369763	2018	4	Four Year College - Ag Major
Bullard, Justin	601369765	2018	4	Two Year College - Ag Major
Fuentes, Myra	602429716	2018	3	Two Year College - Ag Major
Gasper, Brandon	602429633	2018	3	Two Year College - Ag Major
Gower, Kathryn	602429718	2018	3	Two Year College - Non-Ag Major
Hutchings, Kobi	601369776	2018	3	Two Year College - Non-Ag Major
McKeehan, Mackenzie	601369781	2018	4	Two Year College - Ag Major
Meinberg, Kaya	601369931	2018	4	Two Year College - Non-Ag Major
O'Dell, Jordan	602432071	2018	3	Two Year College - Non-Ag Major
Polk, Gage	601369936	2018	4	Two Year College - Ag Major

-  Directory
-  Order Paper Record Books
-  Go to My FFA.org Account
-  Go to My AET Account
-  Go to NFFA Declaration/Certification
-  Go to Degree/Application Manager

NAME	FFA ID	GRAD YEAR	YEARS IN AG	GRAD STATUS
Polk, Hunter	601369937	2018	4	Two Year College - Non-Ag Major
Scott III, Shane	602429628	2018	3	Two Year College - Ag Major
Slightom, Trae	601369942	2018	4	Four Year College - Ag Major
Sohnrey, Katelyn	601369943	2018	4	Four Year College - Ag Major
Thorpe, Natalie	602429720	2018	3	Four Year College - Non-Ag Major
Williamson, Cole	602429630	2018	3	Two Year College - Ag Major

LCC

VISIT: WWW.LASSENCOLLEGE.EDU OR CALL TODAY: 530-257-6181

OUTSTANDING PROGRAMS FOR ALL

AGRICULTURE · AUTOMOTIVE TECHNOLOGY · WELDING TECHNOLOGY

FIRE TECHNOLOGY · BUSINESS · NURSING







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Agricultural Education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber, and natural resources systems.

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Durham High School

Agriculture Pathway Local Advisory Meeting

Wednesday, November 1, 2017, 3:30-5:30 pm

I. Welcome and Introductions

II. Tour of Facility

- a. Tour of new equipment working and in place, poultry unit production, new shop arrangement.

III. Program of Study: Viticulture, Intro to Ag Science (being taught as Sustainable Ag Biology), 7th & 8th Grade Agriculture, Ag Leadership and Ag mechanics.

A. Articulation agreements in place and pending with Butte College for Viticulture class to meet Intro to Plant and Soil Science requirements. Upon completion of class and final students will receive 3 Butte College credits for the class.

B. Integrated Curriculum: Working with Mr. Bill with his design class, and welding class to manufacture things for the classroom, vineyard and FFA Chapter. Working towards pushing and A through G curriculum in order to allow Ag classes to be more than just electives and meet science requirements for the school. Wanting to work towards a floral class that may meet an Art credit for students and follow A through G approval. Working with Jr High to aid in their understanding and application of sciences as well as sustainable composting practices. Also working with Special needs to allow for a collaboration with new greenhouse, plant sales and possible composting projects.

IV. Classroom, facilities, equipment:

V. Partnership with Industry: Volunteer time in the vineyard and who will be helping with this task. Sohnrey Family foods, Vanella Farms, Merlo Orchards and Alamendra/Bertagna Wines. Wilbur Ellis to provide PCA. MJB Welding to provide welding and woodworking instruction for students and faculty.

A. Advisory Board: Local / Regional (Summer conference, Fall Road show, FT Worth Livestock Industry panel. Spring time sectional and regional meetings.

B. Work Based Learning Activities

Guest speakers – Industry and Collegiate Career day planned in accordance with Career Day at Durham High School

Industry Tours- Industry Tour planned for Fresno State and State Conference

Job Shadows- Working with Mrs. Coutts to provide an updated list of possible job shadowing events. Wilbur Ellis PCA Job shadow for Vineyard Team

Internships- Working with Mrs. Coutts for possible internships, Kiwi Farm and Langerwarf Dairy Cows/ Farm. Internship for Brandon Gasper through Wilbur Ellis.

VI. Input from Industry:

- A. Labor Market Information : Would like to see more hands on experiences provided for students. Would also like to see the purchasing of a new functional greenhouse so as to provide space for labs, community plant sales and industry application.
- B. Job Market Survey, explained that this needs to be filled out, and left here, to continue receiving Career and Technical Incentive Grant funding for the Agriculture pathway.

VII. Adjournment Thank you!!!!

Advisory Minutes, Wednesday, August 9, 2017, 12:00- 1:30 pm

I. Welcome and Introductions- Ms Wilkinson introduces herself, and welcomes all the members.

II. Tour Facility- We toured

Vineyard- talked about getting the new vines in and when we should plant. Also discussed some of phase two and where we would like to go with it.

Shop- showed the plans for the new equipment, and discussed, that the shop with me used mainly for wood working and Mr. Bill the auto teacher will be teaching the welding portion.

Garden- Discussed putting in a new green-house in the future. What steps do we need to take to get to that point who do we need to get in contact with for more information. Planned for a cleanup day, to clean all the weeds out of the garden, fix garden boxes, plant more vegetables.

III. Light, Working Lunch

IV. Program of Study

A. Articulation agreements in place- Butte College articulations

B. Integrated Curriculum- Emma Wilkinson discusses getting the 7&8 graders involved in FFA, and the Ag program at Durham high school. The 7&8 graders will get the opportunity to participate in Ag projects such as the vineyard, judging teams and more.

V. Classroom, facilities, equipment, needs Emma Wilkinson talked about the new equipment that we had bought from MJB Welding. She explained that we will be getting someone from MJB to come in and train her and students on how to use the machines.

VI. Partnership with Industry:

A. Advisory Board Local /Regional

B. Work Based Learning Activities

Guest Speakers- would like to see more people come in not just for the Ag department but also for the whole school.

Industry Tours- Tours of local companies and even companies while students are attending conferences or field days

Job Shadows- would like to work with the career center to provide students with an updated list of possible job shadowing

Internships- also work with career center to provide a list of local and even summer internship possibilities for current students and graduates.

VII. Input from Industry:

A. Labor Market Information would like to see more hand on application and would like to research possibilities for this: MJB welding/ wood working, Vineyard, greenhouse.

B. Goal setting for the year Getting 7&8 graders involved

C. Starting phase two of the vineyard planning for a new greenhouse

D. Learning about new shop equipment and teaching students how to use the equipment properly.

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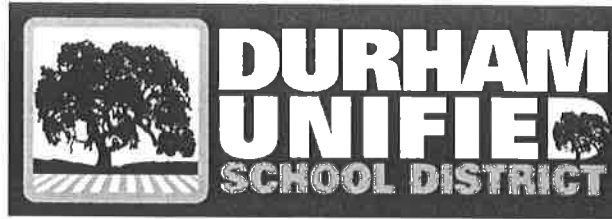
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Lloyd Webb, Superintendent
lwebb@durhamunified.org

June 23, 2018

This letter is a request to waive the Durham Unified School District from the matching funds requirement for the 2018, 19 Agriculture Incentive Grant. Due to our base funding and lack of additional revenue sources, we will not be able to match the grant monies from the AIG. The amount of waiver request is \$18,236.00

Expenses born by our district for teacher summer service salaries, project supervision period, and related employee benefits will total \$18,236. Due to a continued period of deficit spending, which is expected to continue in 2018/19, the monies needed to match the funds from the AIG would clearly represent a hardship for our district.

In accordance with the stipulations for a waiver of the matching fund requirement, I am requesting said waiver be granted.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lloyd Webb", is written over the word "Sincerely,".

Lloyd Webb
Superintendent