

Durham Unified School District  
**Regular and Annual Organizational Meeting** of the Board of Trustees  
Wednesday, December 16, 2015

**Approved**

**6:00 p.m. ORGANIZATIONAL MEETING**

**CLOSED SESSION IMMEDIATELY FOLLOWING  
(RETURN TO OPEN SESSION AT 7:00 P.M.)**

**District Boardroom**

**MINUTES**

A Regular and Annual Organizational Meeting of the Board of Trustees of The Durham Unified School District was held in the Durham Unified School District Board Room on December 16, 2015.

Trustees Present: Bob Bultema, Ed McLaughlin, Lance Smith and Todd Southam  
Trustee absent: Mark Kimmelshue  
Staff members present: Superintendent Leonard Foreman, Business Manager Ron Sherrod, District Secretary Becky Gordon, Principal Shirley Williams, Principal Jeff Kuhn, Principal Terry Bennett and School Psychologist/Director of Special Education Sara Smith  
Staff members absent: None

**A. CALL TO ORDER**

President Ed McLaughlin called the meeting to order at 6 p.m.

**B. PLEDGE OF ALLEGIANCE**

Trustee Todd Southam led the pledge of allegiance.

**C. ANNUAL ORGANIZATION OF GOVERNING BOARD**

1. **Election of Board Officers**

**Election of Board President**

On a motion by Lance Smith, seconded by Bob Bultema, Ed McLaughlin was elected as the President of the Governing Board with a vote of 4 ayes, 0 nays and 1 absent.

**Vote as follows:**

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**Election of Board Clerk**

On a motion by Bob Bultema, seconded by Todd Southam, Lance Smith was elected as the Board Clerk of the Governing Board with a vote of 4 ayes, 0 nays and 1 absent.

**Vote as follows:**

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**Appoint Secretary (Employee)**

On a motion by Lance Smith, seconded by Todd Southam, Len Foreman was appointed as the Secretary of the Governing Board with a vote of 4 ayes, 0 nays and 1 absent.

**Vote as follows:**

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**2. Establishment of 2016 Regular Board Meeting Dates, Times, and Location**

The Board of Trustees established that meetings will be held the third Wednesday of the month and no meeting July 2016. The board meeting will begin closed session at 6:00 p.m. and will return to open session at 7:00 p.m. The location of board meetings will be at the District Office Boardroom.

**D. MOVE TO CLOSED SESSION**

**E. CLOSED SESSION**

**F. RETURN TO OPEN SESSION**

President Ed McLaughlin reconvened the meeting to open session at 7:00 p.m.

**G. REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Ed McLaughlin reported no action was taken in closed session.

**H. ORDER OF AGENDA**

President Ed McLaughlin stated there were no changes to the Order of Agenda.

**I. ITEMS FROM THE PUBLIC**

There were no public comments.

## **J. DISTRICT REPORTS**

### **1. Principals**

#### **Shirley Williams, DES Principal gave an update on the following:**

- PTS Update
- Gala Update
- Library Fundraiser
- Chico Bags Fundraiser
- 5th grade VAPA Performances
- Winter Band Concert
- 2nd Grade Salmon Release
- Project-based Learning
- Nurtured Heart Training
- Kindergarten Registration
- Enrollment Update

#### **Jeff Kuhn, DIS Principal gave an update on the following:**

- See's candy sale raised over \$4,500
- DIS Technology committee formed to develop a plan for technology use
- Holiday Dance
- Karla Rigsbee was nominated as the Northern California Region Teacher of the Year
- Anti- bullying pledges
- New yard duty supervisor, Mark Chavez is doing a great job.
- Chrome Books in classrooms for teachers
- Academic Probation Hearings for 8<sup>th</sup> grade students

#### **Jeff Kuhn, Manager of MOT gave an update on the following:**

- New bus routes
- Food Service freezer door issues
- Gopher eradication
- Bus repairs and maintenance
- Warehouse clean out project and MOT work plans in December

#### **Terry Bennett, DHS Principal gave an update on the following:**

- Enrollment Update
- Winter Band Concert
- Winter Finals
- Winter Sports update

### **2. Business Manager Ron Sherrod gave an update on the following:**

- 2015/16 First Interim Budget
- Technology Infrastructure/e-Rate
- Business Plus (IFAS) Assessment Committee
- Nutrition Services Review

**3. Superintendent Len Foreman gave an update on the following:**

- Mr. Foreman thanked DIS Principal, Jeff Kuhn and School Psychologist, Sara Smith for their recent efforts that went above and beyond for the students of DUSD.
- Mr. Foreman received an email from P.G. & E. stating they would be working on a pipeline near the schools in the near future. Mr. Foreman and Mr. Sherrod will have a meeting with P.G. & E. next week to discuss the details of the work.

**K. CONSENT AGENDA**

On a motion by Bob Bultema, seconded by Todd Southam, the Board approved the Consent Agenda with a vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**L. DISCUSSION/ACTION ITEMS:**

**1. Adoption of First Interim Budget 2015-2016**

Business Manager Ron Sherrod reported on the key points of the 2015-2016 First Interim Budget. On a motion by Todd Southam, seconded by Bob Bultema the Board approved the Adoption of First Interim Budget 2015-2016 vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**2. Approve Durham High School CTE Grant Pathway lead  
Position description**

On a motion by Bob Bultema, seconded by Lance Smith, the Board approved the Durham High School CTE Grant Pathway lead position description with a vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**3. Durham Unified School District Parking Plan**

The District designated 25 spaces at DES for staff parking so that staff could safely park in the DES lot. The Board of Trustee's expressed concerns for the safety of the staff, students and parents who continue to park on Durham Dayton Hwy.

**4. Board Policy Update: First Reading**

**Enclosure: Copy in the District Office (April-July revisions)**

Superintendent Len Foreman presented the First Reading of the board policy updates and stated there would be an opportunity for discussion during the second reading at the next board meeting,

**M. ITEMS FROM THE BOARD**

**Bob Bultema** thanked DES Principal, Shirley Williams for speaking 2 languages because she is able to communicate effectively with the students and parents. Mr. Bultema enjoyed the VAPA performance of Tom Sawyer at DES.

**Mark Kimmelshue** was absent. No report was given.

**Ed McLaughlin** thanked DIS Principal, Jeff Kuhn and School Psychologist, Sara Smith for their recent efforts that went above and beyond for the students of DUSD. Mr. McLaughlin stated that a bench will be installed at DHS in memory of Marci Paddock.

**Lance Smith** enjoyed the VAPA of Tom Sawyer at DES. Mr. Smith stated that he appreciated how the teacher, Lisa Farrage-Johnson engages every student to exceed their potential. Mr. Smith stated that this is a program that is worth the investment. Mr. Smith also enjoyed the wonderful Winter Band Concert and observed how much improvement the students have had in one year.

**Todd Southam** had no comment.

**N. CLOSED SESSION**

President Ed McLaughlin stated that it was not necessary to return to closed session after open session items so items N, O, and P could be eliminated from the Agenda.

**O. RETURN TO OPEN SESSION**

See Agenda Item #N

**P. REPORT OF ACTION TAKEN IN CLOSED SESSION**

See Agenda Item #N

**Q. NEXT BOARD MEETING DATE: January 20, 2016**

**R. ADJOURNMENT**

President Ed McLaughlin adjourned the meeting at 8:00 p.m.