

Durham Unified School District  
Regular Meeting of the Board of Trustees  
Wednesday, November 18, 2015  
**6:00 p.m.**  
**(RETURN TO OPEN SESSION AT 7:00 P.M.)**  
District Boardroom

**Approved**

**MINUTES**

A Regular Meeting of the Board of Trustees of The Durham Unified School District was held in the Durham Unified School District Board Room on November 18, 2015.

Trustees Present: Bob Bultema, Ed McLaughlin, Lance Smith and Todd Southam  
Trustee Absent: Mark Kimmelshue  
Staff members present: Superintendent Leonard Foreman, District Secretary Becky Gordon, Business Manager Ron Sherrod, Principal Shirley Williams, Principal Jeff Kuhn and Principal Terry Bennett  
Staff members absent: School Psychologist/Director of Special Education Sara Smith

**A. CALL TO ORDER**

President Ed McLaughlin called the meeting to order at 6:00 p.m.

**B. MOVE TO CLOSED SESSION**

**C. CLOSED SESSION**

**D. RETURN TO OPEN SESSION**

President Ed McLaughlin reconvened the meeting to open session at 7:00 p.m.

**E. PLEDGE OF ALLEGIANCE**

Trustee Bob Bultema led the pledge of allegiance.

**F. REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Ed McLaughlin reported no action was taken in closed session.

**G. ORDER OF AGENDA**

President Ed McLaughlin requested a moment of silence for Donald Murphy, a Durham community member who recently passed away.

President Ed McLaughlin stated there were no changes to the Order of Agenda.

**H. ITEMS FROM THE PUBLIC**

There were no public comments.

**I. DISTRICT REPORTS**

1. Principals

**Shirley Williams, DES Principal gave an update on the following:**

- Parent Conferences
- Mrs. Bailey's Birthday

- Gala Update – 3/11/16
- 3- 5-Year Tech Plan for DES
- PTS Update
- Library Fundraiser – 12/4, 6 - 8:00, Barnes and Noble
- VAPA
- Enrollment Update
- Library Fundraiser
- Parking
- VAPA

**Jeff Kuhn, DIS Principal gave an update on the following:**

- DIS Girls' and Boys' Basketball
- See's Candy Fundraiser
- DIS Technology Committee
- Stand up against bullying campaign
- Social Media information
- DIS Dance for the money raised at the Jog A Thon
- DIS Great Shake Off with Chico State Engineering Department
- Jacqueline Lincoln, 6<sup>th</sup> grade teacher health update
- Enrollment update

**Jeff Kuhn, Manager of MOT gave an update on the following:**

- Bus re-routing
- Bus evacuation procedures
- Ken Hodson, MOT employee health update
- Keenan training for the MOT Department
- New van for the Transportation Department
- Facilities Inspection Tool completed in October
- Roof repairs in the District

**Terry Bennett, DHS Principal gave an update on the following:**

- Enrollment update
- Mr. Bennett thanked Joey Hubbard, MJB Welding and Wes Bill for their presentation of our new CNC machine at the last board meeting.
- ASB activities
- Music Booster Drive Thru dinner
- Fall Sports

2. **Business Manager Ron Sherrod gave an update on the following:**

- External Auditors final fieldwork
- 2015-16 First Interim Budget
- Prop 39 Energy Efficiency Grant
- Technology Infrastructure and e-Rate
- Business Plan (IFAS ) Assessment Committee

3. **Superintendent Len Foreman gave an update on the following:**

- Mr. Foreman thanked Shirley Williams, Principal at Durham Elementary School for organizing a wonderful 100 year birthday celebration for Melba Bailey, a former teacher at Durham Unified School District.
- Technology Meeting scheduled for November 20
- Testing schedule for 2015-2016
- LCAP Local Control Accountability Plan
- Mr. Foreman wished everyone a Happy Thanksgiving

**J. ITEMS FROM THE BOARD**

**Bob Bultema** attended and enjoyed the VAPA performance at DES. Mr. Bultema stated that the MOT staff is doing a good job on the elimination of the gophers and the speed limit sign is slowing traffic down.

**Mark Kimmelshue** was absent. No report was given.

**Ed McLaughlin** asked Mr. Foreman some questions about the Hunter Pest Control contract.

**Lance Smith** thanked Shirley Williams, Principal at Durham Elementary School for the amazing 100 year birthday celebration for Melba Bailey, a former teacher at Durham Unified School District. Mr. Smith stated that Mrs. Bailey has touched many lives in a positive manner and the comments and the number in attendance that day reflected it.

**Todd Southam** had no comment.

**K. CONSENT AGENDA**

On a motion by Bob Bultema seconded by Lance Smith the Board approved the Consent Agenda with a vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**L. DISCUSSION/ACTION ITEMS:**

1. **Approve Eagle Scout Project: Varsity Softball field improvements from Grant Patterson**

Grant Patterson, a student at DHS, gave a presentation for Varsity Softball field improvements. On a motion by Todd Southam, seconded by Bob Bultema the Board approved the Eagle Scout Project at the Varsity Softball field improvements from Grant Patterson with a vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

2. **Laserfiche utilization from the Preservation and Digitization Committee (Discussion only)**

Rian Farley, Committee Chair for the Preservation and Digitization Committee, presented a power-point presentation explaining the need for the committee's use of the Laserfiche. The Board of Trustees, Superintendent and the Business Manager

discussed the proposed use of the District's Laserfiche with the Preservation and Digitization Committee. Superintendent Len Foreman stated to the Board that he would inquire about the expenditure and confidentiality concerns of the committee's use of the Laserfiche.

**3. Set Date for Annual Organizational meeting in December 2015**

On a motion by Todd Southam seconded by Lance Smith the Board approved and set the date of December 16, 2015 for the Annual Organizational Meeting with a vote of 4 ayes 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**4. Approve Resolution #16-07 Resolution of the Governing Board of Durham Unified School District regarding annual accounting of Development Fees for 2014-2015 fiscal year in the Capital Facilities (Developer Fee) Fund**

On a motion by Bob Bultema seconded by Todd Southam the Board approved Resolution #16-07 Resolution of the Governing Board of Durham Unified School District regarding annual accounting of Development Fees for 2014-2015 fiscal year in the Capital Facilities (Developer Fee) Fund with a vote of 4 ayes, 0 nays and 1 absent.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: Mark Kimmelshue

**M. RETURN TO CLOSED SESSION**

President Ed McLaughlin stated that it was not necessary to return to closed session after open session items so items M, N O, and P could be eliminated from the Agenda.

**N. CLOSED SESSION**

See Agenda Item #M

**O. RETURN TO OPEN SESSION**

See Agenda Item #M

**P. REPORT OF ACTION TAKEN IN CLOSED SESSION**

See Agenda Item #M

**Q. NEXT BOARD MEETING DATE: December 16, 2015**

**R. ADJOURNMENT**

President Ed McLaughlin adjourned the meeting at 8:00 p.m.