

Durham Unified School District  
Regular Meeting of the Board of Trustees  
Wednesday, October 19, 2016  
**6:00 p.m.**  
**(RETURN TO OPEN SESSION AT 7:00 P.M.)**  
District Boardroom  
9420 Putney Drive, Durham, Ca 95938

**Approved**

*MINUTES*

A Regular Meeting of the Board of Trustees of The Durham Unified School District was held in the Durham Unified School District Board Room on October 19, 2016.

Trustees Present: Bob Bultema, Ed McLaughlin, Mark Kimmelshue, Lance Smith and Todd Southam  
Trustee Absent: None  
Staff members present: Superintendent Leonard Foreman, District Secretary Becky Gordon, Business Manager Ron Sherrod, Principal Shirley Williams, Principal Jeff Kuhn, Principal Terry Bennett and School Psychologist/Director of Special Education Terry Quinto  
Staff members absent: None

**A. CALL TO ORDER**

President Ed McLaughlin called the meeting to order at 6:00 p.m.

**B. MOVE TO CLOSED SESSION**

**C. CLOSED SESSION**

**D. RETURN TO OPEN SESSION**

President Ed McLaughlin reconvened the meeting to open session at 7:04 p.m.

**E. PLEDGE OF ALLEGIANCE**

Trustee Mark Kimmelshue led the pledge of allegiance.

**F. REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Ed McLaughlin reported no action was taken in closed session.

**G. ORDER OF AGENDA**

1. President Ed McLaughlin and the Board of Trustees requested that Discussion Action Item #1, Discuss/Approve changes in Administrative Assignments for 2017-2018 school year be moved to the next Agenda on November 16, 2016.
2. Superintendent Len Foreman requested a correction to Discussion Action Item # 10. Correction is as follows: Approve CSEA proposed new job positions. (Behavior Intervention Aide) (Maintenance, Operations and Transportation Manager) (Network Specialist)

3. Superintendent Len Foreman also requested that Discussion Action Item #9 Ratification of Collective Bargaining multi-year amendments between DUSD and CSEA for the 2015-16, 2016-17 and 2017-18 contract years be moved to the next Agenda on November 16, 2016.
4. Superintendent Len Foreman also requested that Discussion Action Item #11 Approval of proposed settlement between DUSD and DUSD Confidential employees for the 2015-16, 2016-17 and 2017-18 contract years be moved to the next Agenda on November 16, 2016.
5. Superintendent Len Foreman also requested that Discussion Action Item #12 Approval of proposed settlement between DUSD and DUSD Administrative Management employees for the 2015-16, 2016-17 and 2017-18 contract years be moved to the next Agenda on November 16, 2016

## **H. INFORMATION ITEMS**

1. **Wes Bill, DHS Teacher Presentation on Engineering 3-D printing**  
DHS Teacher Wes Bill and DHS student, Joe Thorpe gave an informative presentation on the 3-D printer being used in Manufacturing, Engineering and Auto class at Durham High School.
2. **Quarterly Report on Williams Uniform Complaint**  
Superintendent Len Foreman reported there were no complaints on the Quarterly Report on Williams Uniform Complaints.

## **I. ITEMS FROM THE PUBLIC**

DES Teachers Lisa Farrage Johnson, Samantha Brown and her 2nd grade class presented a scene from the Lifecycles play. There were public comments from Kathy Horn, Kendra Moss, Jennifer Ziegenhirt and Karla Rigsbee regarding information requested about contracting with a strike group, the incurred cost, administrative salaries, a public presentation of administrative salaries, quality education for students, the Brown Act, the GALA, Discussion/Action agenda item #1 and the belief in middle school concepts

## **J. DISTRICT REPORTS**

1. **Principals**  
**Shirley Williams, DES Principal gave an update on the following:**
  - Gala Update: event is on Friday, 3/24/17  
Ticket sales begin on 10/26/2016 at 6 P.M. on line at <https://2017durhamgala.eventbrite.com>
  - Technology Update
  - Professional Development
  - Parent Conferences are 11/3 and 11/4
  - VAPA performances
  - Enrollment Update 454
  - Mrs. Williams stated that the School Nurse Micaela Mercado's last day is October 21, 2016 and she wished her well in having a baby.

**Jeff Kuhn, DIS Principal gave an update on the following:**

- Jog A Thon raised \$15, 817.00. Mr. Kuhn thanked everyone for their support.
- Girls' Basketball
- Red Ribbon Week
- Great American Shake Out earthquake evacuation drill
- First quarter ended and DIS has had great success in the Academic Academy and the Math Academy classes
- DIS amazing instruction in classrooms and PE
- Enrollment update 234

**Jeff Kuhn, Director of MOT gave an update on the following:**

- Bus routing software up and running
- DIS maintenance repairs
- New custodian schedules

**Terry Bennett, DHS Principal gave an update on the following:**

- Wes Bill, DHS teacher attended the K-8 Explorer Fair with Austin Cunningham and Zach Berglund at Butte College
- DHS room 109 is a new computer lab thanks to Brody Clifford and BCOE IT technicians
- DHS working with Butte College on dual credits
- ASB activities: Homecoming Week and Red Ribbon week
- Great American Shake Out earthquake evacuation drill
- CTE Career Pathways: Manufacturing Engineering and Auto and the Ag-Viticulture
- Professional Development: Google Apps for Education
- Fall Sports Update
- Enrollment update 302

2 **Business Manager Ron Sherrod gave an update on the following:**

- Financial Systems demonstration at BCOE
- Audit Update

3 **Superintendent Len Foreman gave an update on the following:**

- Midway house update
- Proposed road update
- Solar Project road closures on November 3, 7 and 8
- Interdistrict students at DUSD
- BCOE posted Megan Farley's class video on recycling in Paper Clips

**K. ITEMS FROM THE BOARD**

**Bob Bultema** had some comments and concerns about the traffic on Durham Dayton Hwy.

**Mark Kimmelshue** had no comment.

**Ed McLaughlin** had no comment.

**Lance Smith** stated that he enjoyed the scene from the Lifecycles play. Mr. Smith stated that he appreciated how the teacher, Lisa Farrage-Johnson engages every student to exceed their potential.

**Todd Southam** had no comment.

## L. CONSENT AGENDA

On a motion by Mark Kimmelshue, seconded by Todd Southam, the Board approved the Consent Agenda with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

## M. DISCUSSION/ACTION ITEMS:

1. **Discuss/Approve changes in Administrative Assignments for 2017-2018 school year**

In Order of Agenda, President Ed McLaughlin and the Board of Trustees requested that Discussion Action Item #1, Discuss/Approve changes in Administrative Assignments for 2017-2018 school year be moved to the next Agenda on November 16th, 2016.

2. **Approve contract between DUSD and School Services of California, Inc.**

On a motion by Bob Bultema, seconded by Lance Smith, the Board approved the contract between DUSD and School Services of California, with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

3. **Approve donation of \$50.00 from Christy Davis for Spanish children's Books and Cesar Chavez DVD**

On a motion by Mark Kimmelshue, seconded by Todd Southam, the Board approved the donation of \$50.00 from Christy Davis for Spanish children's books and Cesar Chavez DVD with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

4. **Approve donation of \$3,500.00 from Durham Intermediate School PTS for 2 Mimio Boards and Chrome Books**

On a motion by Mark Kimmelshue, seconded by Todd Southam, the Board approved the donation of \$3,500.00 from Durham Intermediate School PTS for 2 Mimio Boards and Chrome Books with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**5. Approve donation from Durham Community Foundation for \$1,435.00 for Stadium/Coliseum Phase II Project**

On a motion by Bob Bultema, seconded by Lance Smith, the Board approved the donation from Durham Community Foundation for \$1,435.00 for Stadium/Coliseum Phase II Project with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**6. Approve increase in petty cash for District Office to \$200.00**

On a motion by Bob Bultema, seconded by Todd Southam, the Board approved the increase in petty cash for District Office to \$200.00 with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**7. Approve amended leave of absence request for School Nurse, Micaela Mercado for the 2016-2017 school year**

On a motion by Todd Southam, seconded by Lance Smith, the Board approved the amended leave of absence request for School Nurse, Micaela Mercado for the 2016-2017 school year with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**8. Approve Health Technician increase in hours to 7 hours for the remainder of the 2016-2017 school year**

On a motion by Bob Bultema, seconded by Lance Smith, the Board approved the Health Technician increase in hours to 7 hours for the remainder of the 2016-2017 school year with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**9. Ratification of Collective Bargaining multi-year amendments between DUSD and CSEA for the 2015-16, 2016-17 and 2017-18 contract years**

In Order of Agenda, Superintendent Len Foreman also requested that Discussion Action Items #9 Ratification of Collective Bargaining multi-year amendments between DUSD and CSEA for the 2015-16, 2016-17 and 2017-18 contract years be moved to the next Agenda on November 16, 2016.

**10. Approve CSEA proposed new job positions and job descriptions (Behavior Intervention Aide) (Maintenance, Operations and Transportation Manager) (Network Specialist)**

In Order of Agenda, Superintendent Len Foreman requested a correction to Discussion Action Item # 10. Correction is as follows: Approve CSEA proposed new job positions. (Behavior Intervention Aide) (Maintenance, Operations and Transportation Manager) (Network Specialist)

After the correction was made the Board voted. On a motion by Mark Kimmelshue, seconded by Todd Southam, the Board approved the CSEA proposed new job positions. (Behavior Intervention Aide) (Maintenance, Operations and Transportation Manager) (Network Specialist) with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**11. Approval of proposed settlement between DUSD and DUSD Confidential employees for the 2015-16, 2016-17 and 2017-18 contract years**

In Order of Agenda, Superintendent Len Foreman also requested that Discussion Action Item #11 Approval of proposed settlement between DUSD and DUSD Confidential employees for the 2015-16, 2016-17 and 2017-18 contract years be moved to the next Agenda on November 16, 2016.

**12. Approval of proposed settlement between DUSD and DUSD Administrative Management employees for the 2015-16, 2016-17 and 2017-18 contract years**

In Order of Agenda, Superintendent Len Foreman also requested that Discussion Action Item #12 Approval of proposed settlement between DUSD and DUSD Administrative Management employees for the 2015-16, 2016-17 and 2017-18 contract years be moved to the next Agenda on November 16, 2016

**13. Board Policy Update: First Reading Updated BP 5131.7**

Superintendent Len Foreman presented the First Reading of the board policy update and stated there would be an opportunity for discussion during the second reading at the next board meeting.

**14. Board Policy Updates: Second Reading and Adoption**

**Enclosure: Copy in District Office (December 2015)**

On a motion by Bob Bultema, seconded by Mark Kimmelshue, the Board approved the Board Policy Updates: Second Reading and Adoption with a vote of 5 ayes and 0 nays.

Vote as follows:

Ayes: Ed McLaughlin, Bob Bultema, Mark Kimmelshue, Lance Smith and Todd Southam

Nays: None

Abstained: None

Absent: None

**N. RETURN TO CLOSED SESSION**

President Ed McLaughlin stated that it was not necessary to return to closed session after open session items so items N, O, P and Q, could be eliminated from the Agenda.

**O. CLOSED SESSION**

See Agenda Item #N

**P. RETURN TO OPEN SESSION**

See Agenda Item #N

**Q. REPORT OF ACTION TAKEN IN CLOSED SESSION**

See Agenda Item #N

**R. NEXT BOARD MEETING DATE: November 16, 2016**

See Agenda Item #N

**S. ADJOURNMENT**

President Ed McLaughlin adjourned the meeting at 8:24 p.m.